



PEPS DIVISION

Houston Society for Marketing
Professional Services – June 9, 2016



PEPS – Mission

Mission

Work with our TxDOT customers and external partners to procure the most qualified consultants to deliver effective solutions for Texas

Goals

Deliver the right projects; Focus on the Customer; Foster Stewardship; Optimize System Performance; Preserve our Assets; Promote Safety, and Value our Employees

Values

People, Accountability, Trust, Honesty

Procuring the most qualified consultants to deliver effective transportation solutions for Texans



PEPS

Professional Engineering Procurement Services
represents the consolidated procurement organization supporting engineering, architectural and surveying contracts

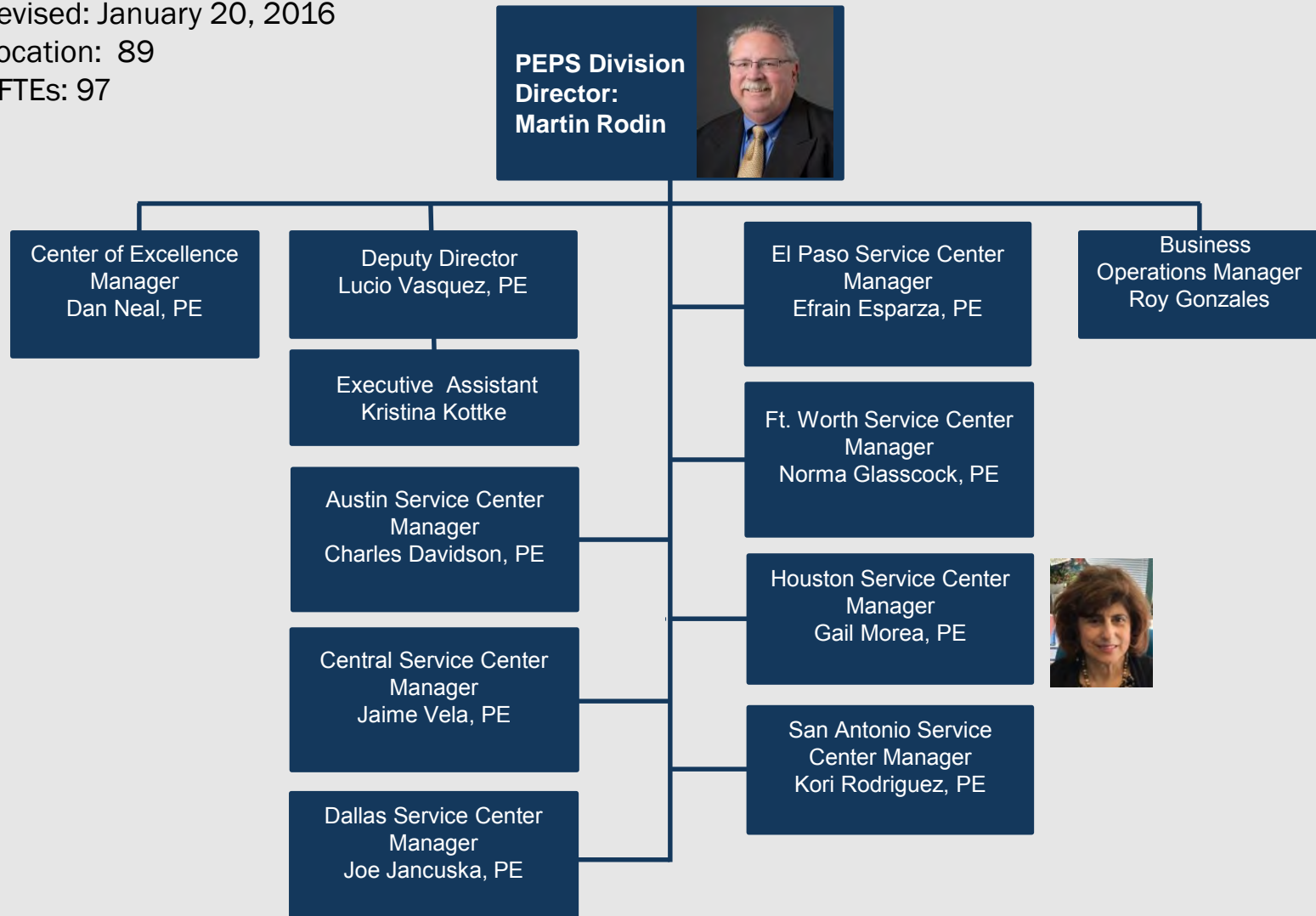
PEPS - Organizational Chart

Division Director: Martin L. Rodin, PE

Date Revised: January 20, 2016

FTE Allocation: 89

Actual FTEs: 97










PEPS - Division Director's vision

Information Rich Environment

- **Disqualifications**
 - ZERO disqualifications
 - Improved contract screening
 - Automated processes
 - Earlier DQ notification
- **Q&R Enhancement**
 - CST Boot Camps
 - Intensive Q&R review
 - Improved Q&R templates
- **Information Sharing**
 - Post annual procurement plan online
 - Post CST member names in RFQ
 - Work Authorization monitoring
 - Improved debrief process



PEPS - Leadership Team

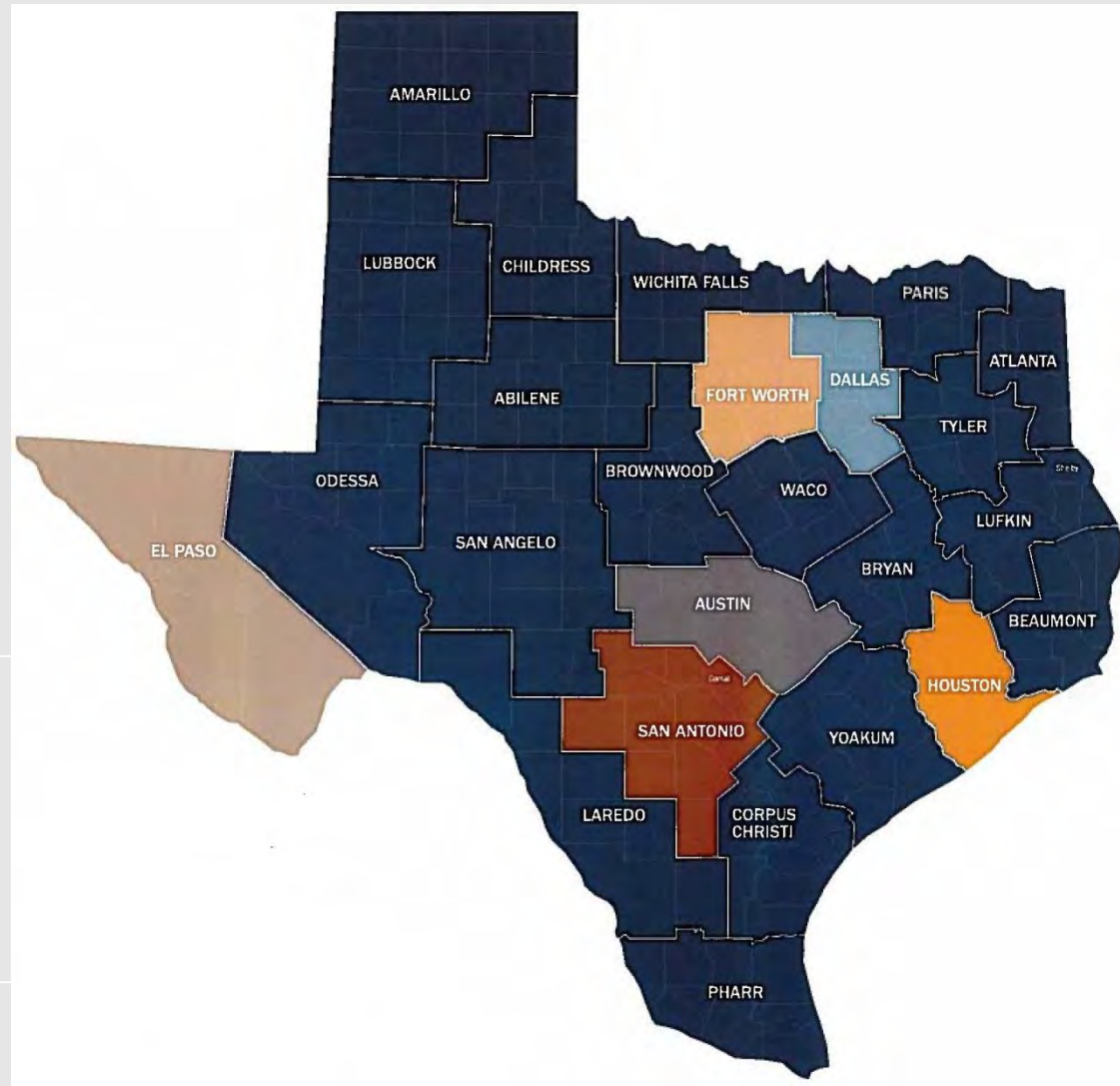
-  Austin Service Center – Charles Davidson
-  Dallas Service Center – Joseph Jancuska
-  Fort Worth Service Center – Norma Glasscock
-  Houston Service Center – Gail Morea
-  San Antonio Service Center – Kori Rodriguez
-  El Paso Service Center – Efrain Esparza
-  Central Service Center – Jaime Vela Jr.

Division Director – Martin L. Rodin

Deputy Division Director – Lucio Vasquez

Center of Excellence – Dan Neal

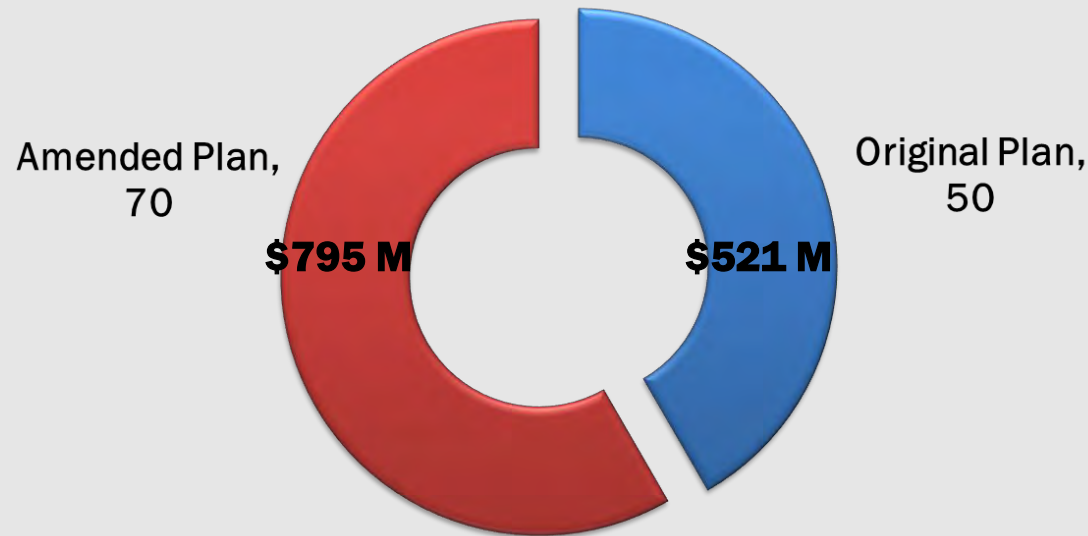
Business Operations Center – Roy Gonzales



PEPS - FY 2015 Accomplishments

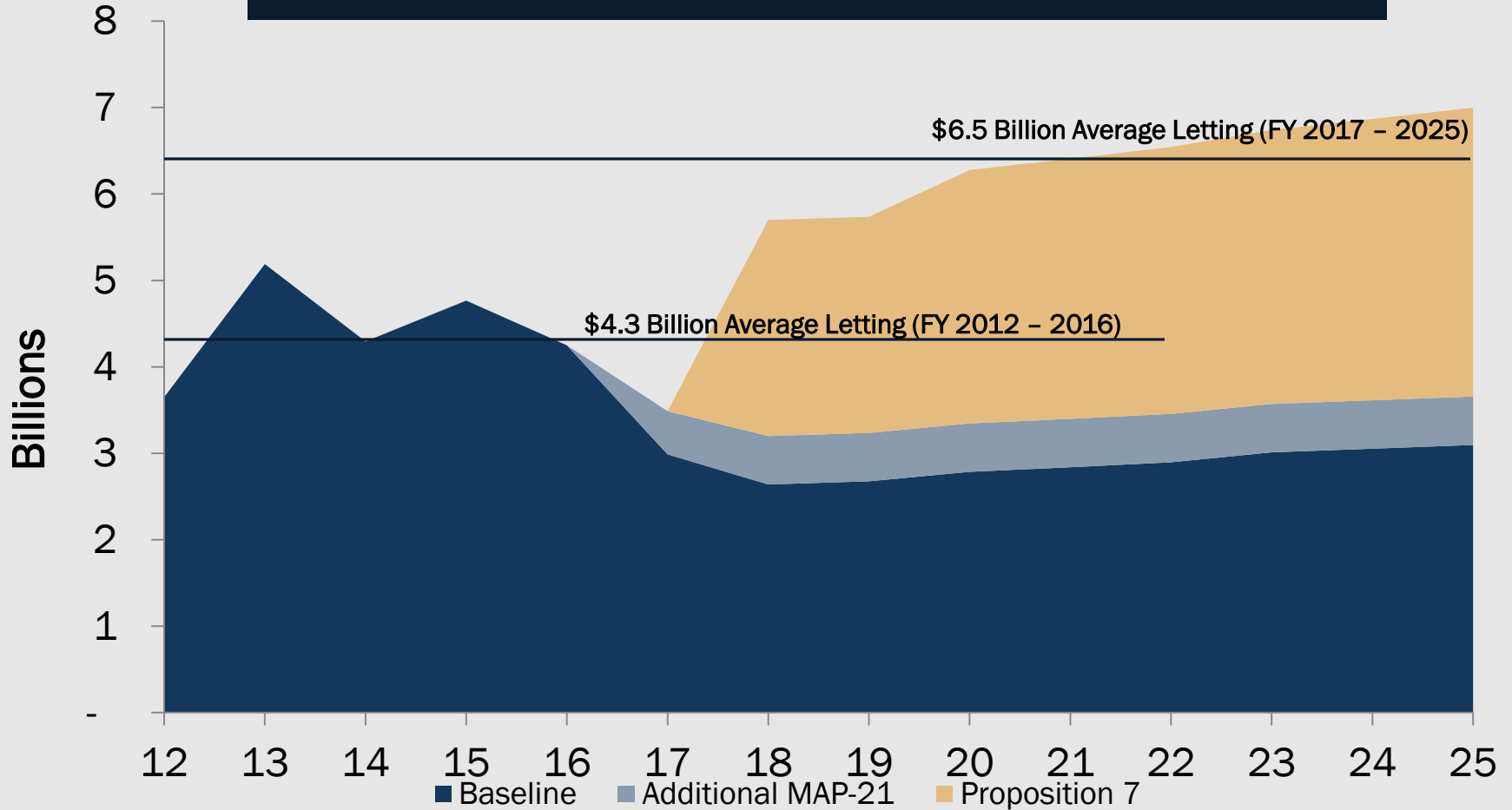
Procurement

- PEPS procured approximately \$795 million in consultant contracts; at the time, the most TxDOT ever procured
- PEPS reconciled 400 contracts and processed over 4,000 invoices
- PEPS aligned the statewide consultant budget to meet 2015 project needs, with expenditures over \$500 million



Future Letting Volume – FY 2017 to FY 2025

Prop 7 Will Significantly Increase Letting Volume



PEPS – Annual Procurement Plan

Discipline	Total Proposed Amount to Procure	Percent of Total
Architecture	0	0%
Bridge On/Off Replacement	75,000,000	6%
Bridge Inspection	0	0%
Construction, Engineering, Inspection (CEI)	227,300,000	18%
CPM	14,000,000	1%
Engineering Other	19,500,000	2%
GEC	42,000,000	3%
Geotechnical	4,000,000	<1%
Hydraulic	8,500,000	1%
Materials Engineering	13,500,000	1%
Planning	89,000,000	7%
Procurement Engineering	0	0%
Plans, Specifications and Estimates (PS&E)	341,500,000	28%
Schematic/Environmental/PS&E	159,900,000	13%
Schematic / Environmental	81,500,000	7%
Survey	61,000,000	5%
Traffic Engineering	27,500,000	2%
Utility Engineering	48,000,000	4%
Value Engineering	1,000,000	<1%
Hazardous Materials	500,000	<1%
Maritime Planning Services	5,000,000	<1%
Program Management Consultant (PMC)	20,000,000	2%

HOUSTON DISTRICT

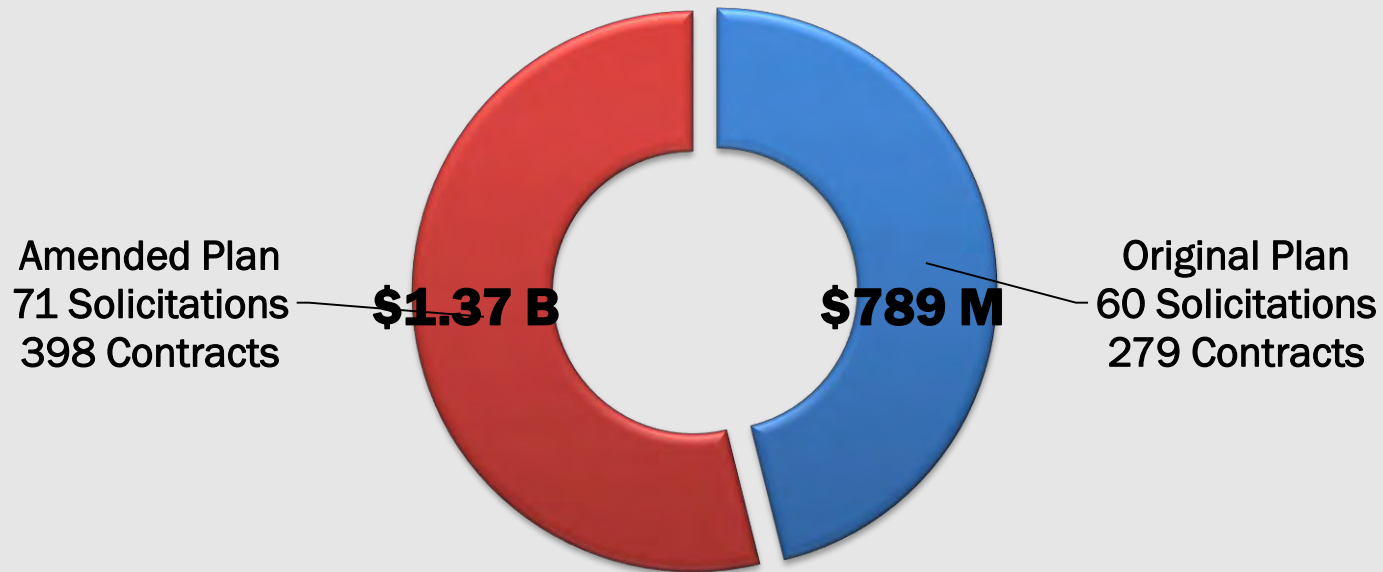
- \$130 M to \$150 M annually
- 8 to 10 RFQs
- PS&E; TRF; SCH/ENV, CEI, MATL; HYDR; SRVY; UTIL



PEPS – FY 2016 Procurement Plan

Procurement Plan Status

- The FY16 procurement plan approved in August 2015 provided for 60 solicitations (contract bundles) for a total of 279 contracts totaling \$789 million.
- The modified FY16 procurement plan as of June 2016 now provides for 71 solicitations (contract bundles) for a total of 398 contracts totaling **\$1.37 Billion**.



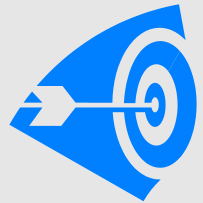
PEPS - Reduce Disqualifications

Current Conditions

- Confusion regarding Administrative Qualifications (AQ)
- DQ for standard TxDOT precertification errors
- DQ for NLC experience and staff requirements
- Notice of reason for DQ provided after selection
- DQ due to preclusion or potential conflict of interest
- Confusion regarding self performing HUB requirements

Proposed Improvements

- Better education of AQ requirements and future automation in PTC form
- Improved precert screening and future automation in PTC Form
- Converting NLCs to standard precerts and simplifying precert categories
- Providing earlier DQ notification at time of screening
- Publishing precluded firm names in advance of RFQs
- Better education of self performing all categories for Prime HUB credit



PEPS – Automation Changes

Automation Activities

- Updating and reformatting the PTC Form.
- PEPS working with NTT Data to create and capture information to populate the form.
- Goal is to populate information on the PTC form with push of a button based on Firm Sequence Numbers and Individual Precertification numbers.
- Testing and developing in anticipation of release with Wave 4 FY 2016.



Project Team Composition DBE Verification Part 1 of 3 (Federal Process)

TxDOT Assigned Goal: DBE: _____ 0.0%

Solicitation Number: _____

Is your firm (Prime Provider)

Prime Provider Project Mgr				Administratively Qualified		% of work that prime provider and subproviders are responsible for			
Prime Provider									
Firm Seq. No.	Acronym/Abbreviation*	Legal Firm Name**	Vendor ID Number	Yes	No	Prime	Non-DBE	DBE	Total
1	AIA	AIA ENGINEERS LTD.			X	60.00%	60.00%		
					X				
Subproviders									
253	HDR	HDR ENGINEERING INC.			X		20.00%		
297	PBI	PARSONS BRINCKERHOFF INC.			X		5.00%		
2409	RJR	RJ RIVERA ASSOCIATES INC.			X			15.00%	

Project Team Composition Task Leader Precertification Part 2 of 3 (Federal Process)

Solicitation Number: _____ Not Entered

Work Category No.	Category Name	E & D Related Services	Percentage Advertised	Firm Seq. No.	Firm Name	Emp. Seq. No.	Task Leader**	TxDOT USE Only: Precertification Date	
1.1.1	Policy Planning		10.00%	1	AIA	3716		Task Leader Date*	Firm Status Active? (Y/N)
1.2.1	Systems Planning		30.00%	1	AIA	14665	GUERRA JOSE R.	9/23/2005	Y
1.3.1	Subarea/Corridor Planning		5.00%	1	AIA	17	SCHWARTZ ZINA I.	11/17/1999	Y
1.4.1	Land Planning/Engineering	<input checked="" type="checkbox"/>	5.00%	1	AIA	18422	ORTEGA AMPARO	6/26/2013	Y

PEPS - FHWA Rule Updates

- The PEPS Division is in the process of updating the Contracting Rules in response to FHWA's recent change to their procurement rules 23 CFR 172.
- Each state has 12 months to update their rules and policies to meet any changed requirements.
- Significant changes:
 - For the Federal Process add the requirement for a Request for Proposal (RFP);
 - Add the requirement that ID contracts cannot exceed 5 years;
 - Add a new contract type: Multi-Phase Contract, which is a project specific contract where the solicited services are divided into phases whereby the specific scope of work and associated costs may be negotiated and authorized as the project progresses.

PEPS - Primary Points of Contact

Project-Related Information

- District Engineers
- District Director of Transportation Planning and Development (TP&D)
- District Design Engineers
- Division Directors
- Directors of Construction

Procurement-Related Information

- PEPS Service Center Managers (SCMs)
- Pre-RFQ meetings and workshops
- PEPS Center of Excellence
- PEPS Business Operations Center



PEPS – Operating Statistics

ANNUAL PROCUREMENT

- Consultant contract amount FY 2015 \$795 Million
- Consultant contract amount FY 2016 \$1.37 Billion

INVOICES

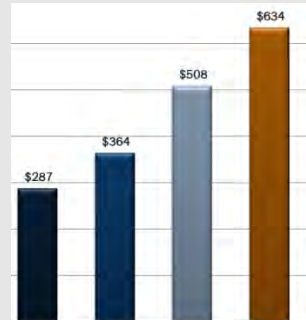
- Number of Invoices Processed FY 2015 Over 4,000
- Percent of Invoices Paid on Time FY 2015 88%
- Number of Invoices Projected FY 2016 Over 6,000

CONTRACTS

- Number of Contracts Managed FY 2015 Over 400
- Number of Contracts Projected FY 2016 Over 600

WORK AUTHORIZATIONS

- Number of WA currently in Queue 178
- Number of WA Under 90 Days 148



Your feedback is important for PEPS success!

